



THE LIBRARY BOARD

The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

(804) 692-3535

MEETING AGENDA

Monday
September 19, 2022

MONDAY, SEPTEMBER 19, 2022

AGENDA

10:30 a.m.	The Library Board Meeting	<i>Meeting Room 2M.020</i>
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|------|--------------------------------------------------------|-------------------------------------|
| I. | Call to Order | C. Paul Brockwell Jr., <i>Chair</i> |
| II. | Approval of Agenda | <i>The Board</i> |
| III. | Welcome to Visitors and Staff | C. Paul Brockwell Jr., <i>Chair</i> |
| IV. | Public Comment | |
| V. | Approval of the Library Board Minutes of June 27, 2022 | <i>The Board</i> |
| VI. | Information Items | |

A. Reports from Other Organizations

B. Committee/Division Reports

- Archival, Collections, and Records Management Services Committee *Robert L. Canida II*
- Education, Outreach, and Research Services Committee *Robert L. Canida II*
- Legislative and Finance Committee *L. Preston Bryant Jr.*
 - **Action Item:** *Approval of 2022-23 LSTA Budget*
- Public Library Development Committee *Marcy Sims*
- Bylaws Committee *C. Paul Brockwell Jr.*
 - **Action Items:** *Approval of Policy on All Virtual Board Meetings*
Approval of Updated Library Board Bylaws
- Library of Virginia Foundation *Scott Dodson*

C. Report of the Librarian of Virginia *Sandra G. Treadway*

D. Report of the Chair C. Paul Brockwell Jr.

Action Item: *Approval of Patron of Letters Degree Policy*

Action Item: *Approval of Nominating Committee Members*

Action Item: *Approval of Board Representation on Foundation Board*

Action Item: *Approval of Resolutions of Board Service*

VII. Old or New Business

VIII. Adjournment

**** Lunch will be served following the meeting in Conference Room A ****

Next Meeting: November 10, 2022 – Joint Retreat with Foundation Board, 12:30-4 p.m.

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **ARCHIVAL, COLLECTIONS, AND RECORDS
MANAGEMENT SERVICES**

Date: **Monday, September 19, 2022 – 8:30 a.m. – 9:25 a.m.**

Place: **The Library of Virginia – *Conference Room B***

Committee Members: Robert L. Canida II, *Chair*
Peter E. Broadbent Jr., *Vice Chair*
Robert D. Aguirre
C. Paul Brockwell, Jr.
Carol G. Finerty
Barbara Vines Little
Blythe Ann Scott
Leonard C. Tengco

John Metz, Kathy Jordan – *Staff Liaisons*

AGENDA

1. Diseased Microfilm Update – John Metz
2. The FY23 CCRP Grant Cycle – Greg Crawford
3. The Richmond Protest Collection - Kathy Jordan
4. State Records Center Update – John Metz

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **PUBLIC LIBRARY DEVELOPMENT COMMITTEE**

Date: Monday, September 19, 2022 -- 8:30 a.m. – 9:25 a.m.

Place: The Library of Virginia – *Conference Room C*

Committee Members: Marcy Sims, *Chair*
Lana Real, *Vice Chair*
Laura L. L. Blevins
L. Preston Bryant Jr.
Maya Castillo
Suzette Denslow
Shelley Viola Murphy

Nan Carmack – *Staff Liaison*

AGENDA

1. Find It Virginia Update and Demonstration of Transparent Languages – Nan Carmack
2. Professional Development Plans for the Next 6 Months for Public Library Staff – Nan Carmack
3. Update on Director Vacancies – Nan Carmack

Committee Action Items:

None.

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **EDUCATION, OUTREACH, AND RESEARCH SERVICES
COMMITTEE**

Date: **Monday, September 19, 2022 – 9:30 a.m. – 10:20 a.m.**

Place: **The Library of Virginia – *Conference Room B***

Committee Members: Robert D. Aguirre, *Chair*
Robert L. Canida II, *Vice Chair*
Peter E. Broadbent Jr.
Carol G. Finerty
Barbara Vines Little
Shelley Viola Murphy
Lana Real
Marcy Sims

Gregg Kimball, Angela Flagg – *Staff Liaisons*

AGENDA

1. Review of the Brown Teacher Fellowships and Institutes – Catherine Fitzgerald Wyatt
2. Debrief of the 2022 “Transforming the Future of Libraries and Archives” Internship Program – Catherine Fitzgerald Wyatt
3. 200th Anniversary Logo and New Marketing/Branding Materials – Angela Flagg

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **LEGISLATIVE AND FINANCE COMMITTEE**

Date: Monday, September 19, 2022 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – *Conference Room C*

Committee Members: L. Preston Bryant Jr., *Chair*
Suzette Denslow, *Vice Chair*
Laura L. L. Blevins
C. Paul Brockwell Jr.
Maya Castillo
Blythe Ann Scott
Leonard C. Tengco

Daniel Hinderliter – *Staff Liaison*

AGENDA

1. Review of Statement of Financial Condition as of July 31, 2022 – Dan Hinderliter
2. LVA Budget Decision Packages – Dan Hinderliter
3. LSTA Budget for 10/1/2022-9/30/2023 – Dan Hinderliter
4. Honorary Patron of Letters Policy – L. Preston Bryant Jr.

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

Approval of 2022-2023 LSTA Budget

THE LIBRARY BOARD COMMITTEE MEETING MINUTES

Library of Virginia
June 27, 2022

ARCHIVAL, COLLECTIONS, AND RECORDS MANAGEMENT SERVICES COMMITTEE

The Archival, Collections, and Records Management Services Committee met at 8:30 a.m. on Monday, June 27, 2022, in Conference Room A at the Library of Virginia. The following committee members were in attendance: Barbara Vines Little, *chair*; Robert L. Canida II; Suzette Denslow; and Blythe Ann Scott. Also attending were John D. Metz, Deputy for Collections and Programs; Kathy Jordan, Digital Initiatives and Web Presence Director; Mary Clark, Acquisitions and Access Management Director; Paul Casalspi, Director of Information Technology; Lydia Neuroth, Virginia Untold Project Manager; and Greg Crawford, Local Records Program Manager. Committee members R. Chambliss Light Jr., *vice chair*; Robert Aguirre; and Leonard C. Tengco were absent.

Dr. Metz reported on the progress of the diseased microfilm replacement project. To date, Imaging Services has sent 5,473 reels to the Backstage Library Works preservation center in Bethlehem, Pennsylvania. Backstage has returned 5,294 duplicated reels, and 4,284 returned reels have been inspected. The number of reels inspected is different from the number of duplicates received because multiple copies are made of some so that we have two copies of each in our collection allowing us to retain one as an archival copy and a second for duplication purposes. An additional 805 reels were sent to Backstage in February, 784 reels in April, and 405

PUBLIC LIBRARY DEVELOPMENT COMMITTEE

The Public Library Development Committee of the Library Board met at 8:30 a.m. on Monday,

June 27, 2022, in the Orientation Room at the Library of Virginia. The following committee members were in attendance: Mark Miller, *chair*; Shelley Viola Murphy, *vice chair*; Laura L. L.

Development and Networking; Kim Armentrout, State Grants and Data Coordinator; Reagen Thalacker, Public Library Consultant; and Deborah A. Love, Senior Assistant Attorney General. Committee members L. Preston Bryant Jr. and Maya Castillo were absent.

Mr. Miller called the committee to order at 8:35 a.m. in the Orientation Room at the Library of Virginia. Dr. Carmack introduced Ms. Thalacker who, began work at the Library in 2021 but had not yet attended a meeting of the Library Board due to COVID constraints. Ms. Thalacker shared a bit about her background and current work and was welcomed by the committee.

Ms. Armentrout then presented the state aid waiver requests received from public libraries, noting a few changes from the list that had been distributed earlier in the Board packet. Colonial Heights was moved from the non-technical to the technical waiver list due to a last-minute addition to their data. Pulaski was removed from the waiver list entirely, having submitted their missing audit last Friday. After these adjustments, discussions about the technical waivers

Lastly, the committee reviewed and recommended the approval of the state aid allocations as presented, with the \$2.5 million increased appropriation from the General Assembly for FY23 and minor adjustments based on the reduction for the Massanutten Regional Library.

LEGISLATIVE AND FINANCE COMMITTEE

The Legislative and Finance Committee of the Library Board met at 9:30 a.m., Monday June 27, 2022, in the Orientation Room at the Library of Virginia. The following committee members were in attendance: Paul Brockwell, *chair*; Laura L. L. Blevins; Suzette Denslow; and Blythe

Community Outreach Specialist; and Paul Casalaspi, Director of Information Technology. Committee member Leonard C. Tengco was absent.

Ms. Craig reported on two meetings held at the Library on May 18 and 19, 2022, with seven of the eleven federally and state recognized Virginia Indian tribes. She explained the short-term goal of the meetings was to discuss plans for an exhibition that interprets selected materials in the Library's collection through the eyes of tribal members. The meetings are also intended as a first step in building long-term relationships between the Library and each of the tribes. Ms. Craig thanked Ms. Real for her help greeting tribal members. Staff from many of the Library's departments showcased materials relating to Virginia's native people in the Library's collection. Small group discussions focusing on manuscripts, photographs, and other documents from the

Library's collection followed the presentations, with participants offering insights into the materials from a personal and tribal perspective. Tribal members also shared their own extensive research at the Library and identified collections so far untapped, especially local records.

Ms. Little asked how many tribes are state recognized but not federally recognized. Ms. Craig answered this question by showing the committee the Library's recently revised guide, *Resources on Virginia Indians at the Library of Virginia*, which has a full listing of all state and federally recognized tribes.

Dr. Canida asked if "Indian" is acceptable as a term for indigenous people in Virginia. Ms. Real contributed her thoughts from her own perspective, suggesting that there may not be one "right" answer and so it largely depends on what each tribe prefers. The committee discussed the Library's work on a guide to inclusive language. At the committee's request, staff offered to share this guide as well as a spreadsheet listing Native American materials in the collection with the committee via email.

Ms. Wyatt gave an overview of recent developments in the Library's long-standing collaboration with Virginia Humanities' fellows program. She highlighted how the fellow's immersive experience—digging through the collections and closely consulting with our archivists and historians—can enrich a scholar's work. She used the example of Meredith Henne Baker, whose work on Virginia's garden clubs went in new and unexpected directions. Her discovery of extensive materials on Black women's clubs gave her a more expansive view of their work and led to her participation in the 90th anniversary celebrations of African American garden clubs in Virginia and connecting with Lynchburg's Anne Spencer House. Ms. Wyatt also emphasized the public dimension of the fellowships, such as fellow D'Anne Graham's talk on Virginia midwives, historically and in our modern times. Both fellows wrote pieces for the Library of Virginia's "Uncommonwealth" blog and each gave short interviews in *Broadside* reflecting on their experiences as residential fellows.

Ms. Wyatt reported that in June 2022, the Library of Virginia welcomed a summertime Virginia Humanities Fellow, Arlisha Norwood, an assistant professor at the University of Maryland, Eastern Shore. Dr. Norwood will be conducting research through August on the subject of single African American women in post-Civil War Virginia.

Dr. Kimball asked Board members if they noticed anything different as they entered the Library. All recognized that the metal detectors were absent and that new security personnel greeted them. Dr. Kimball explained that the Library had contracted with a new security firm, RMC Events and took the opportunity to reset some of its security set-up, policies and procedures. This work was led by the Library's new Deputy of Finance and Administration, Dan Hinderliter, and David Wilson, Facilities Director. The public service and education and outreach managers consulted with them on implementing these changes. Dr. Kimball emphasized that the main goal was to improve the visitor experience and used as an example the cell phone policy being changed to allow use in public areas as long as it doesn't interfere with other visitors' research.

THE LIBRARY BOARD MEETING

Library of Virginia

June 27, 2022

The Library Board met on Monday, June 27, 2022 in the Board Meeting Room at the Library of Virginia, 800 East Broad Street, Richmond, Virginia.

I. CALL TO ORDER

Blythe Ann Scott, chair, called the meeting to order at 10:30 a.m. She noted there was a quorum of the Library Board physically present. The following members were in attendance:

Blythe Ann Scott, *chair*
Paul Brockwell Jr., *vice-chair*
Robert D. Aguirre (via Zoom)
Laura L. L. Blevins

Friends of the Virginia State Archives; and Angela Flagg, the Library's new Director of Marketing and Communications. Finally, she welcomed staff from the Norfolk Public Library who had traveled to Richmond to make a brief presentation at the meeting:

IV. PUBLIC COMMENT

There were no members of the public present who wished to make public comment. Before moving on, Ms. Scott asked Robert Aguirre to state his location and his reason for attending the meeting virtually. Mr. Aguirre replied that he was attending via Zoom because he was in Venice, Italy, for work.

V. APPROVAL OF MINUTES

Ms. Scott asked if Board members had any changes they wished to suggest to the minutes for the April 11 meeting as distributed in the Board packet. There being none, Ms. Scott asked for a motion to approve the minutes. The motion was made by Ms. Sims, seconded by Mr. Brockwell, and passed unanimously by the Board.

VI. COMMITTEE/DIVISION REPORTS

A. Reports from Other Organizations

Conley Edwards, President of the Friends of the Virginia State Archives, reported that the Friends Board continues to work with Elaine McFadden and Audrey McElhinney on how the Friends might help support the conservation and digitization of the Virginia Convention of 1776 records in the Library's collection. He stated that he will report on the level of support the Friends will provide at the next Board meeting.

The Friends' next program will be its fall Slatten Lecture scheduled for September 24 with speaker Rebecca Whitman Koford. Certified Genealogist and Certified

B. Committee/Division Reports

- **Archival, Collections, and Records Management Services Committee**
Committee Chair Barbara Vines Little reported that with regard to the diseased microfilm project, four new technicians will be hired in the near future due to new funding for this purpose in the recently approved state budget. The Governor's records processing is also moving forward due to additional staffing added last year,

- **Legislative and Finance Committee**

Committee Chair Paul Brockwell Jr. prefaced his report by noting that he was filling in for R. Chambliss Light Jr. who was not able to attend. He stated that Mr. Light is exiting the Board after serving two terms, having contributed significantly to the Library during his tenure. Mr. Brockwell wished him all the best in his retirement from the Board.

Mr. Brockwell reported that the final state budget as signed by the Governor is very generous to the Library, and asked Dan Hinderliter to provide additional comments on the subject. Mr. Hinderliter said that he was thankful to have good news to report, the first being that, financially, the Library is doing very well this fiscal year. Through the end of May 2022 the Library had expended 95% of its general funds and is actually on track to have some of these funds left over before the end of the fiscal year. Mr. Hinderliter noted this was a good problem to have and that, as in past years, the Library will be putting those funds toward prepaying its 2023 rent.

The Circuit Court Records Preservation Program (CCRP) funds continue to exceed expectations. The Library is doing well this year, although not quite as well as last year. Mr. Hinderliter noted that this was due, in part, to last year being a banner year in regard to home sales and refinancing rates to a degree that we may not see again. He explained that CCRP money comes in one year, and then the Library distributes that money in the form of grants the following year. This allows the Library to easily readjust when necessary.

The Library is also doing well with regard to federal spending, having expended 74% of those funds through the end of May 2022. While it may appear that the Library has a lot of this funding left over, Mr. Hinderliter noted that this was because the Library follows the federal fiscal year in this area, and that we are still on track with our usual federal spending plan.

Mr. Hinderliter reported that, in the final state budget for FY23, the Library will be receiving an additional \$2.1 million in operating funds, as well as an additional \$2.5 million in general funds that will be distributed to libraries throughout Virginia. Among the programs the budget will help to fund are Virginia Untold and the Virginia Newspaper Project, which will now be fully funded with general funds. Allocated through the Library's state aid budget, the Eastern Shore Regional Library and Heritage Center will receive a one-time allocation of \$350,000 to support its new facility. The final piece of good news, according to Mr. Hinderliter, is that the Library is undergoing an audit from the Auditor of Public Accounts (APA). While this may not seem like good news on its face, Mr. Hinderliter assured the Board that audits like this help confirm that the Library is conducting its business properly. He reported that there are no audit findings yet, and the process is going smoothly so far.

Mr. Brockwell asked if there were any questions. Mark Miller commented that while CCRP funds were up tremendously this year, they will not be next year except in very limited circumstances, as few people will be refinancing their mortgages. Rates are

expected to start coming back down in 2024 along with another refinancing boom, so Mr. Miller predicts the CCRP funds will be volatile over the next few years.

Mr. Brockwell invited Kathy Jordan to speak, and she reported that the Library has some concerns about records received from the Governor's Office that contain considerable privacy protected information but which are currently considered to be in the public domain. While the Library supports the principles of transparency inherent in the Virginia Public Records Act, we have concerns about opening records that contain private medical or educational information. Ms. Jordan stated the Library will be looking into a legislative fix to address these privacy concerns.

- **Public Library Development Committee**

Committee Chair Mark Miller stated that he would begin by giving an overview of the recommendations relating to state aid waiver requests that came out of the committee, and then the Board would be voting on those recommendations. He began by referring Board members to the list of technical waivers contained in their packets and said that the committee had no problem with these. He noted that the committee had decided that a budget reduction waiver request received from Colonial Heights fell within the parameters of a technical waiver and so had added Colonial Heights to the list. He stated that the committee unanimously supported approving this list of technical waivers.

Mr. Miller then addressed the non-technical waivers, beginning with Alleghany Highlands and Rockbridge Regional libraries, whose requests related to the requirement that libraries have operating hours between 5:00 p.m. and 8:00 p.m. Alleghany in particular is a large, low-population region, and they reported frequently having fewer patrons between those hours than the minimum number of staff required to stay open. Rockbridge reported similar issues, saying that they rarely see any patrons after 7:00 p.m. Mr. Miller stressed that these libraries are not saying that they cannot open after 5:00 p.m. if needed, but rather that they would prefer not to be penalized in terms of state aid if they do not remain open late when it does not make sense to do. Mr. Miller stated the committee supported their waiver requests.

Mr. Miller reported that Danville's director is on track to receive his Master of Library and Information Science (MLIS) degree next year, so the committee recommends their waiver request be approved.

Mr. Miller stated that Petersburg has routinely failed to provide audits as required in order to receive state aid, though this is the fault of the municipality rather than the

the morning and confirmed that the committee can recommend a cut in state aid commensurate with the amount of budget shortfall the municipality has failed to provide. That short fall for Massanutten is \$57,831. Mr. Miller said that the committee recommended reducing Massanutten's state aid by this amount from its current total of \$522,000 in order to encourage their municipality to address the issue.

Mr. Miller reported that the committee had no problems with the two thirds

requirement non-technical waivers submitted by Highland and Northumberland. He explained that the two-thirds requirement is in place because the Board strives to have libraries to receive at least two-thirds of their funding from their locality. For Northumberland, funding from their municipality has not changed, they just have done an excellent job raising additional funds themselves and would prefer not to be penalized as a result. Mr. Miller noted that both of these localities still receive around 60% of their funding through their municipality.

Mr. Miller reported that the committee had no issues with the waiver requests submitted by localities who had enacted budget reductions across the board, specifically Central Rappahannock, Culpeper, Henrico, and Rockbridge Regional. Norfolk and Richmond also submitted budget reduction waiver requests and Mr.

be penalizing them by revoking their aid; rather, we are simply withholding the aid until they can support a clean audit, at which point that aid will be released to them in the original amount. Ms. Denslow replied that she is very aware of Petersburg's situation and that they have this problem with many other government services beyond the library. She stated she feels very strongly that the state should not back away from helping fund this service for the residents of Petersburg. Ms. Carmack said that she knows the director of the Petersburg library well and his take on the situation is that he tries to educate city officials on the audit requirement and their library does receive a lot of private donations that help cover funding gaps. As a result he has never been uncomfortable with the Board withholding state aid. She said when aid has been withheld in the past there was not a negative impact on library services. Mr. Miller stated that in this case the aid proposed to be withheld amounted to \$193,000.

Mr. Brockwell asked Ms. Scott if he was correct that the current question before the Board was whether to approve the technical waivers as recommended by the committee, to which she said yes. Mr. Miller then made a motion to approve the committee's recommendations on both technical and non-technical waivers, stating that he was trying to explain all the details first and then make a motion and allow for discussion before the vote. Ms. Love interjected and suggested the Board take up the committee's recommendations as presented in the Board packet with the following exceptions: modify Colonial Heights to be a technical waiver; set aside Petersburg, Massanutten, Norfolk, and Richmond for separate consideration; and take Pulaski out since their audit was received last Friday. Mr. Miller asked that the Board approve the committee's recommendations as stated by Ms. Love. Ms. Scott noted that there was no need for a second since the motion came from the committee. The Board passed the motion unanimously.

Mr. Miller then moved that the Board approve the committee's recommendation to withhold aid from Petersburg until they submit their audit. He clarified for Mr. Brockwell that the recommendation is to conditionally authorize state aid to be released upon satisfaction of the audit requirement. Ms. Scott stated that a second was not needed and then called for a vote. The motion passed with all Board members present voting aye, except Ms. Denslow who voted nay. Next, Mr. Miller asked the Board to approve the committee's recommendation to reduce Massanutten Regional Library's state aid by \$7,831. Ms. Scott, noting no need for a second, called for a vote and the motion passed unanimously.

Mr. Miller started to discuss the situation with Norfolk, but Mr. Brockwell suggested that it might be easier to deal with Richmond first. Ms. Scott agreed, and so Mr. Miller reported that the committee had the same recommendation for Richmond as it did for Petersburg. He said the challenge with this case is the Board's inability to understand how the City of Richmond sets their budget and allocates funding in light of large amounts of federal aid received in recent years due to the pandemic. He asked Ms. Armentrout to provide further details. She said that for grant waiver applications the Library sends out templates for the requesting libraries to complete and return. The templates include a chart of budget reductions across city or county

departments which helps show the Library whether cuts were equitable or not. Richmond did not provide that chart with their waiver request. Instead, they provided a written explanation of their budget cuts that showed an 8 percent reduction in their budget along with significant increases in the budgets of other city departments; however, those increases included federal COVID funds which skews our understanding of where those budget cuts actually were. The committee, therefore, does not have a clear picture of the city's budget scenario for FY21. The committee discussed having the city submit budget scenarios for FY22 and FY23 that show budget percentages across the board. This would help determine if there is any improvement from the decrease they saw in FY21. The committee said that if they see an improvement then perhaps they could recommend conditional approval of their waiver, pending the results of those document reviews. Ms. Armentrout said that if the documents come back and are found to be satisfactory then we could move forward with the waiver request since it would just be an administrative function at that point. Ms. Denslow asked what would happen if they are not found to be satisfactory. Ms. Armentrout replied that the state aid would be withheld. Ms. Denslow asked if that is what the Board would be voting on. Mr. Miller said that yes, the Board would be voting to withhold the aid, but Ms. Armentrout interjected to say that the vote would actually be to cut the aid. Mr. Brockwell asked to confirm that the situation is that currently we are not operating with enough data to make a long-term decision. Ms. Armentrout said that was correct and that while the libraries have themselves indicated an improvement in subsequent fiscal years, the committee does not feel comfortable making a decision until they see something other than these reassurances. Mr. Brockwell asked what the staff recommendation is for this request. Ms. Armentrout said they recommend conditionally approving the request based on what we have heard from the library thus far, but requesting further documentation to confirm what they have reported. Ms. Denslow commented that this would be a conditional denial, rather than approval, since the aid would be cut if the committee is not satisfied with the documents the library provides. She stated she opposes this action. Mr. Miller reiterated that the committee's recommendation is to withhold state aid from the City of Richmond until they have satisfied the reporting requirements as outlined in Code. Ms. Scott then called for a vote on the motion. The motion passed with all members present voting aye, except Ms. Denslow who voted nay.

Mr. Miller reported that the waiver submitted by Norfolk had similar issues to Richmond, but that recently they had provided much more information on their fiscal situation and that representatives from the city were present at the Board meeting to present this information in person. He introduced Paris Colburn, Norfolk Public Library Administrator, and Sean Bilby, Library Collection and Support Services Administrator. Ms. Colburn thanked the Board for allowing them time to speak and said that the Norfolk Public Library was excited to be putting COVID behind them. She reported that during the pandemic the Norfolk Public Library experienced a large budget reduction. Many staff were furloughed, with the library's staffing level dropping from 246 to 62. A number of branch libraries closed with only three anchor branches remaining open. The library transitioned to virtual programming at that time. Ms. Colburn reported that another city department, Parks and Recreation, faced

even more severe budget reductions than the library, with the city's rationale that they were both public-facing departments at a time when most residents were staying home. Ms. Colburn reported that prior to the pandemic the Slover Library had separated from the Norfolk Public Library system to become its own department. During the pandemic, 10 Norfolk library staff were loaned to Slover to help with their needs. These 10 staff members were reflected in Slover's budget but are now back at the Norfolk Public Library.

Ms. Colburn reported that when COVID began, Norfolk was in the middle of

restoration its third branch, the Richard Aspinall Library, which was a \$7

targeted budget cuts. She stated the committee's question is whether the Norfolk cuts fit that description, and Ms. Colburn responded that they do. She said that her locality told her that the cuts to the library were due to the fact that they are a public-facing entity and at that time patrons were not visiting the Library in person due to COVID lockdowns. They also told her that the cuts would help reduce the city's financial stress. Mr. Miller asked if they had the FY20 budget and Ms. Colburn responded that she did not have it with her but that she could send the Board a copy later.

Laura L. L. Blevins asked whether Norfolk Public Library will still be behind other city departments after they receive more funding in FY22 and FY23. Ms. Colburn replied that the FY22 and FY23 budgets actually provide substantial additional funding to the library and parks departments which will help minimize the funding gaps. She said that this is a result of the library opening back up in 2022 and hiring back some of the staff it had to furlough earlier. Norfolk's anchor branches are now open 40 hours each week and their neighborhood branches are open four days a week. In the coming fiscal year, the neighborhood branches will be open five days a week and the anchor branches six days a week.

Mr. Miller stated that the committee did not make a recommendation on Norfolk's request as they wanted to hear the presentation at the full Board meeting. Based on the state aid formula and the FY23 budget of \$12,422,000, Norfolk would be receiving \$240,000 in aid, which is a little less than 2% of their total budget. He said it appeared as though the FY22 budget served as a restoration budget in light of the cuts from FY20. Mr. Miller, speaking for himself and not on behalf of the committee, moved that the Board grant Norfolk's non-technical waiver for state aid. Mr. Brockwell seconded the motion and the Board passed it unanimously.

With all state aid waiver requests now taken care of, Ms. Scott noted it was time to move to the committee's final action item. Mr. Miller stated that the committee recommended approving the FY22 State Aid Allotments included in the Board packet. Ms. Scott, noting no need for a second, called the motion to a vote, which passed unanimously.

- **Bylaws Committee**
Committee Chair Paul Brockwell Jr. reported that while the Committee had no action items to put before the Board, they will be submitting a package of amendments for the September meeting that respond to recent legislative changes to open meeting laws, particularly in regard to electronic meetings. Mr. Brockwell said they are taking this as an opportunity to review and update all of the committee descriptions as well.
- **Library of Virginia Foundation**
Pia Trigiani, President of the Library of Virginia Foundation Board, welcomed Deputy Secretary Spota and stated she was glad she was in attendance because it is important for her to see the work that the Library does. Ms. Trigiani noted that the Foundation differs from the Library in that its board members are not appointed by the Governor, and that their goal is to support the Library, its programs and

collections, through fundraising. Ms. Scott asked to make a point of order and stated that the Foundation now has 100% support from the Library Board in terms of personal donations. Ms. Trigiani said that the Foundation Board has made a purposeful effort to attend these meetings because it is important for both boards and organizations to work hand-in-hand. She noted that Mr. Brockwell and Leonard C. Tengco also serve on the Foundation Board, and Ms. Scott is a past member.

Ms. Trigiani reported that the Foundation has raised more than \$400,000 to support the Library's 200th anniversary celebration in 2023. She said that this will be a big event and an important opportunity for the Library to showcase its important work. She thanked Dr. Treadway and her team for their help with planning, and reported that the Foundation will soon be purchasing a vehicle for the Library to use to travel around the state during 2023. She said the Foundation Board has designated a committee to work with the Library's staff on the planning and execution of programming for the anniversary year, with an extra special Literary Awards event being planned to mark the anniversary year. Ms. Trigiani stated she hopes each Board member will sponsor a table and invite important stakeholders to attend.

Ms. Trigiani noted that one of the functions of the Foundation is to engage more Virginians in the work of the Library and stated that toward that end the Foundation's

closed by thanking the Board members for their contributions and gifts, and for their volunteerism in serving on the Board.

Mr. Dodson reported that FY22 has been a successful year for the Foundation, with revenue currently projected to be just over \$2.7 million. This includes \$1.6 million in restricted program giving and another \$730,000 in unrestricted giving. He stated that even with the ongoing pandemic the Foundation has been thrilled to see the interest and support from those who truly believe in the Library and the work it does. He thanked the Board for their support and remarked on how incredible it is to now have both boards at 100% participation in terms of giving. Some of the gifts that have come in since the last Board meeting include \$10,000 from the National Society Daughters of the American Revolution to support the 1776 records conservation project, \$25,000 from the Richard S. Reynolds Foundation for the 200th anniversary activities, and a \$25,000 sponsorship from Amazon for next year's Literary Awards. He also mentioned the Foundation had received a \$350,000 grant from the National Endowment for the Humanities (NEH) and commended Ms. McFadden for taking the lead on that effort along with Ms. Jordan and Roger Christman.

Mr. Dodson gave a brief recap of the Foundation's recent cultivation events in Northern Virginia and Norfolk and expressed thanks to the hosts for their support. He also thanked the Library Board for granting Library staff the authority to assist and to allow certain materials from the collections to be transported and exhibited at those events. He reported that the next collections cultivation event will be held at the Library on July 21 and will focus on maps.

Mr. Dodson restated Ms. Trigiani's announcement that the Foundation has hired Erin Whiteman as its Senior Advancement Officer and that she will be focusing her efforts on Northern Virginia. He said that soon Ms. Whiteman may be reaching out to Board members, particularly those who live in Northern Virginia, to meet and discuss strategies for how the Foundation can continue its work in that region.

VIII. REPORT OF THE LIBRARIAN OF VIRGINIA

Dr. Treadway reported that the Library is gearing up for its 200th anniversary next year, and that she plans to provide a schedule of events along with additional details at the next Board meeting in September. A big factor in the planning, she said, has been the addition of Angela L. Flagg, the Library's new Director of Marketing and Communications, who will be working with Dr. Treadway on strategy, branding, and messaging for the anniversary year. She emphasized the importance of the anniversary, noting it was a once-in-a-lifetime event and that the Library is one of the oldest agencies in our state government. Dr. Treadway stated that the legislation to establish the Library was passed on January 24, 1823, and on that date next year the Library will kick the year off with a major exhibit centered on amazing items in our collection and the stories behind them. The Library is grateful to the Foundation for helping hire outside professional exhibition designers and incorporate technology into the exhibit.

Dr. Treadway stated the Library is currently planning to hold a reception the evening of January 23, 2022 to open the exhibit. If the Board approves the proposed meeting dates for the coming year, then this reception will be held the same evening as the January Board meeting. Dr. Treadway is working with the Secretary of Education's office to see if they can arrange for the Governor to attend, and the legislature will be in session at that time so the Library hopes to have some legislators attend as well. She will also be speaking with legislators to have the General Assembly issue a joint resolution honoring the anniversary, and hopes to have it read aloud during session with both Board chairs being recognized from the floor.

Dr. Treadway added to what Ms. Trigiani had mentioned about the new travelling vehicle, tentatively named "LVA on the Road," which will be visiting all regions of Virginia in 2023 to host events in cooperation and partnership with public libraries across the Commonwealth. These events will showcase the Library's collections, its staff and services, and will help build connections with communities all over Virginia. The vehicle will also be going to existing events to have a presence in places where the Library has not before. Such events include heritage days, festivals, fairs, and similar activities across the Commonwealth. Dr. Treadway said she is particularly excited about this because while the Library does a lot already to connect with patrons digitally, these events will give us an opportunity to connect in-person with people who may not ever come to the Library to do research or who may live too far away to ever visit. This summer the Library will be working to plan these events, and more information on them will be forthcoming.

Dr. Treadway thanked the Board members who have served on the committee to discuss the patron of letters program. She noted the Library has the ability to grant honorary patron of letters degrees in several fields, and while it has done this once before, the Board has not been very active in that space. Dr. Treadway said the Library hopes to

IX. REPORT OF THE CHAIR

Ms. Scott remarked that serving as Library Board chair has been an honor and a privilege, and thanked the rest of the board members and Dr. Treadway for their support throughout her term.

Next, she stated that the Board needed to take action on the State Librarian's contract. She said that Dr. Treadway has been a phenomenal leader of the Library and, as a result, the Board's Executive Committee recommended that her contract be extended an additional two years past its expiration date of June 30, 2022. With Dr. Treadway in

Mr. Brockwell made a motion to approve the resolution, Mr. Miller seconded, and the Board passed the motion unanimously. Dr. Treadway stated that the Library will have its graphic design team print an official copy of the resolution and deliver it to Mr. Light.

X. NOMINATING COMMITTEE

Ms. Sims presented the committee's slate of officers for FY 2023, as originally shared with the Board at its April 11 meeting: Paul Brockwell Jr. for Chair; Robert D. Aguirre for Vice-Chair; Blythe Ann Scott for Past Chair; and L. Preston Bryant Jr., Robert L. Canida II, and Suzette Denslow for the Executive Committee. Ms. Scott thanked the committee and asked if there were any additional nominations from the floor. There being none she asked for a vote to approve the slate of officers, which passed unanimously.

Ms. Scott congratulated the new officers and passed the gavel to Mr. Brockwell, the new Library Board chair. Mr. Brockwell thanked Ms. Scott and remarked that it had been a joy to work alongside her as vice-chair and that he hopes he will do her justice.

XI. OLD OR NEW BUSINESS

There was no old or new business.

XII. ADJOURNMENT

There being no further business, Mr. Brockwell adjourned the meeting at 12:05 p.m.

Library of Virginia

STATEMENT OF FINANCIAL CONDITION As of June 30, 2022

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,919,515	\$ 8,676,380	\$ 6,007,811	\$ 18,233,584	\$ 32,917,775	\$ 1,740	100%
Federal Funds	\$ 4,652,749	\$ 1,322,236	\$ 3,031,475	\$ -	\$ 4,353,711	\$ 299,038	94%
Special Funds	\$ 1,329,231	\$ 480,196	\$ 610,645	\$ -	\$ 1,090,841	\$ 238,390	82%
CRPT Funds	\$ 3,342,561	\$ 812,264	\$ 441,048	\$ 1,682,782	\$ 2,936,094	\$ 406,467	88%
Total	\$ 42,244,056	\$ 11,291,075	\$ 10,090,980	\$ 19,916,366	\$ 41,298,421	\$ 945,635	98%

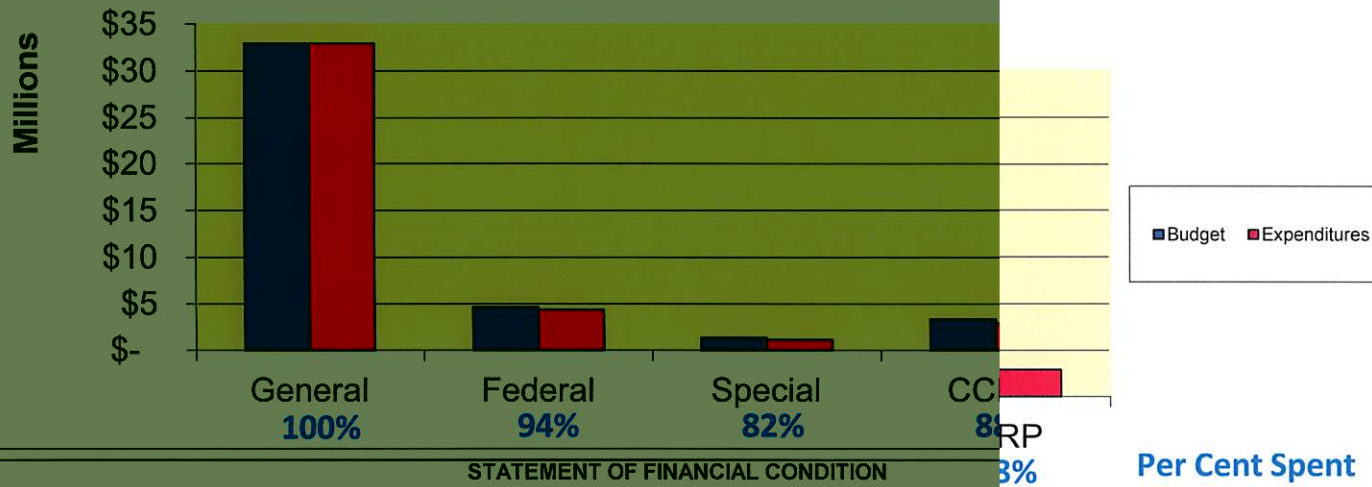
STATEMENT OF FINANCIAL CONDITION As of June 30, 2021

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,480,501	\$ 7,992,630	\$ 6,254,271	\$ 18,233,584	\$ 32,480,485	\$ 16	100%
Federal Funds	\$ 4,652,749	\$ 1,322,236	\$ 3,031,475	\$ -	\$ 4,353,711	\$ 299,038	94%
Special Funds	\$ 1,329,231	\$ 480,196	\$ 610,645	\$ -	\$ 1,090,841	\$ 238,390	82%
CRPT Funds	\$ 3,342,561	\$ 812,264	\$ 441,048	\$ 1,682,782	\$ 2,936,094	\$ 406,467	88%
Total	\$ 42,244,056	\$ 11,291,075	\$ 10,090,980	\$ 19,916,366	\$ 41,298,421	\$ 945,635	98%

STATEMENT OF FINANCIAL CONDITION As of June 30, 2020

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,480,501	\$ 7,992,630	\$ 6,254,271	\$ 18,233,584	\$ 32,480,485	\$ 16	100%
Federal Funds	\$ 4,652,749	\$ 1,322,236	\$ 3,031,475	\$ -	\$ 4,353,711	\$ 299,038	94%
Special Funds	\$ 1,329,231	\$ 480,196	\$ 610,645	\$ -	\$ 1,090,841	\$ 238,390	82%
CRPT Funds	\$ 3,342,561	\$ 812,264	\$ 441,048	\$ 1,682,782	\$ 2,936,094	\$ 406,467	88%
Total	\$ 42,244,056	\$ 11,291,075	\$ 10,090,980	\$ 19,916,366	\$ 41,298,421	\$ 945,635	98%

The Library of Virginia Budget to Expenditures Comparison as of June 30, 2022



STATEMENT OF FINANCIAL CONDITION As of June 30, 2022

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,919,515	\$ 8,676,380	\$ 6,007,811	\$ 18,233,584	\$ 32,917,775	\$ 1,740	100%
Federal Funds	\$ 4,652,749	\$ 1,322,236	\$ 3,031,475	\$ -	\$ 4,353,711	\$ 299,038	94%
Special Funds	\$ 1,329,231	\$ 480,196	\$ 610,645	\$ -	\$ 1,090,841	\$ 238,390	82%
CCRP Funds	\$ 3,342,561	\$ 812,264	\$ 441,048	\$ 1,682,782	\$ 2,936,094	\$ 406,467	88%
Total	\$ 42,244,056	\$ 11,291,076	\$ 10,090,979	\$ 19,916,366	\$ 41,298,421	\$ 945,635	98%

As of June 30, 2022, the financial condition of the Library of Virginia is in accordance with the Appropriation Act and

Dan Hinderliter
Deputy of Finance and Administration

Administrative Services

Period 10.1.2022 - 9.3

Project Title 0.2023

Task

**Salary
Budget**

**Operating
Budget**

**Total
Budget**

21st Century Work Skills

Adult Services Consulting

Cultural Heritage Access and Engagem

Document Bank

E-Rate

Electronic Records and Open Data

Find It Virginia

Interlibrary Loans

Technology Infrastructure

Lifelong Learning

Leadership and Stakeholder Developme

Public Library Data

Public Library Infrastruture

Youth Services Coordinator

21WS

ASC

CHAE

DBANK

ERATE

EROD

FIVA

ILL

ITS

LLP

LSD

PLD

PLI

YSC

84,592

24,242

223,774

13,978

2,644

132,810

35,016

60,582

142,314

123,873

80,720

59,366

29,905

81,040

108,000

24,500

30,000

2,500

2,000

162,000

1,509,883

30,000

487,947

500

99,322

45,725

149,500

134,833

192,592

48,742

253,774

16,478

4,644

294,810

1,544,898

90,582

630,261

124,373

180,042

105,091

179,405

215,873

TOTAL Proposals Project totals

1,094,854

2,786,710

3,881,564

Administrative Costs

ADM

\$ 150,000

\$ 35,000

\$ 185,000

GRAND TOTAL Grand Totals`

\$ 1,244,854

\$ 2,821,710

\$ 4,066,564

Available Grant Funding

\$ 0

Total Award

\$ 4,066,564

LIBRARY OF VIRGINIA RESOLUTION
POLICY ON ALL-VIRTUAL LIBRARY BOARD MEETINGS

(Adopted September 19, 2022)

WHEREAS it is the policy of the Library Board that the Board may on occasion elect to hold an all-virtual meeting as permitted by Virginia Code § 2.2-3708.3.

THEREFORE, BE IT RESOLVED that when the Board approves its yearly schedule of meetings, it will indicate on the schedule which, if any, future meetings are planned to be all virtual. At any point during the year after the schedule has been set, the Library Board chair may request that a meeting be changed from in-person to virtual, as long as public notice of this change is made at least three working days in advance of the meeting. Unless the commonwealth is under a declared state of emergency, the Board may hold no more than two all-virtual meetings in a calendar year and those may not be consecutive.

BE IT ALSO RESOLVED that the Library Board will comply with all Code requirements for all-

By-Laws of the Library Board

THE LIBRARY OF VIRGINIA Revised ~~June-September 19, 2022~~
~~2021~~

BY-LAWS OF THE LIBRARY BOARD

ARTICLE I

The **Library Board** hereafter referred to as the "Board" is constituted by Title 42.1 of the *Code of Virginia (1950)*, as amended, and governed specifically by that Title, and generally by the laws of Virginia.

ARTICLE II

The Board shall appoint the Librarian of Virginia to serve at its pleasure. ~~The Librarian of Virginia shall perform the duties provided for by Article 2 of Chapter 1 of Title 42.1 of the *Code of Virginia*, and otherwise as requested by the Board.~~ ~~The Board may enter into an employment agreement with the Librarian of Virginia.~~ ~~The Board shall annually evaluate the performance of the Librarian of Virginia in accordance with policies and procedures established by the Board, and may authorize a discretionary bonus to be paid to the Librarian of Virginia based on such performance appraisal.~~

ARTICLE III **OFFICERS**

1. The Board shall elect annually from its own number the following officers:
 - a. Chair
 - b. Vice Chair
2. The Chair shall:
 - a. perform those duties incumbent upon him/her under the provisions of the Acts of the General Assembly relating to the Board and The Library of Virginia (the "Library") and under these By-Laws;
 - b. preside at all meetings of the Board and **Executive Committee**, call attention to such matters as require official action, and be an ex-officio member of all Board Committees and be an ex-officio member of The Library of Virginia Foundation Board;

Part 3 – By-Laws of the Library Board

- c. cause the accounts of the Library to be audited by a certified public accountant or by the State Auditor of Public Accounts annually or more often at his or her discretion;
- d. with the consent of the Board appoint all **Standing** and **Special Committees** and designate the Chair of each, with the exception of the **Executive Committee**; and
- e. serve as a liaison between the Library Board and the Library Board of Directors.

-L1
Communications.

June-September

2022-2023

- ## ing Comm

11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1041 1042 1043 1044

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Comments and feedback are: sustainability@worldagrovet.com or info@worldagrovet.com or simply fill in the feedback form on the website. We will take your views into account.

Part 3 – By-Laws of the Library Board

5. ARTICLE III, Section 3.2.(i) of the *By-Laws of The Library of Virginia Foundation* provides that the two Library of Virginia Board Directors of the Foundation Board shall be members of The Library of Virginia Board who have been nominated by The Library of Virginia Board and elected by the Board of Directors of The Library of Virginia Foundation. -Nominations

to fill any vacancies among The Library of Virginia Board Directors to The Library of Virginia Foundation Board shall be made as they occur by majority vote of The Library of Virginia Board.

6. ~~A majority of the members of the Board~~ shall constitute a quorum of all Board meetings. -A majority of the members of any Committee shall constitute a quorum thereof.
7. The conduct of Board meetings shall conform to the applicable requirements of the Virginia Freedom of Information Act and be governed by the most recent edition of *Robert's Rules of Order*.

ARTICLE VI POLICIES

1. The Board may, from time to time, designate certain policies of the Board as official policies, with any policies so designated by the Board to be set forth on Addendum B attached hereto.
2. Before any policy may be designated, amended, or revoked as an official policy of the Board,
 - a. the intent to so designate, amend, or revoke such policy must be announced at or before the Board meeting which last occurs prior to the Board meeting at which such action is proposed to be taken;
 - b. notice of any designation, amendment or revocation must be mailed to the Board at least ten (10) days prior to the Board meeting at which the action is proposed to be taken; and

ARTICLE VII
AMENDMENTS

These By-Laws may be amended by a vote of at least two-thirds of the members of the Board then in office provided the proposed amendment or the substance thereof shall be mailed with the notice to all members of the Board at least ten (10) days prior to the meeting at which the action is taken.

C. Paul Brockwell Jr., Chair
The Library of Virginia Board

Sandra Gioia Treadway, Secretary
The Library of Virginia Board

Adopted by the Library Board on ~~April 8, 2014~~September 19, 2022, at a meeting at the Library of Virginia in Richmond, Virginia.

THE LIBRARY OF VIRGINIA
BY-LAWS OF THE LIBRARY BOARD

~~June~~ September 19, 2022 ~~18, 2008~~

ADDENDUM A
THE LIBRARY BOARD COMMITTEES AND DUTIES

**ARCHIVAL, COLLECTIONS, AND RECORDS MANAGEMENT SERVICES
COMMITTEE**

The **Archival, Collections, and Records Management Services Committee** shall:



(b) make recommendations for improvements in records management policies and procedures;

(c) monitor changes in technology that may have an impact on the management of public records and agency collections; and

(d) monitor conditions under which archival materials and records are housed.

Part 3 – By-Laws of the Library Board

BY-LAWS COMMITTEE

The By-Laws Committee shall

- (a) review and recommend changes to the By-Laws of the Library of Virginia Board.

COMMUNICATIONS, EDUCATION, OUTREACH, AND RESEARCH SERVICES

Communications.

content and to promote

outreach.

- (c) annually evaluate the performance of the Librarian of Virginia.

LEGISLATIVE AND FINANCE COMMITTEE

The **Legislative and Finance Committee** shall

- (a) work with the Librarian of Virginia and designated library staff to
 - (i) formulate the thrust of legislation and funding affecting libraries in the Commonwealth; and
 - (ii) determine fiscal needs for the Library of Virginia programming and service patterns;
- (b) meet with members of the Executive and Legislative branches of state government, when needed, to articulate the need for legislation and appropriations to implement services at the Library of Virginia and library services throughout the Commonwealth, and
- (c) monitor changes in technology which may have an impact on its duties.

LIBRARY OF VIRGINIA FOUNDATION COMMITTEE

The two-person **Library of Virginia Foundation Committee** will be made up of those members nominated by the Library Board to serve on the Library of Virginia Foundation Board.

The committee will fulfill a liaison function between the two boards and will identify for the Foundation those needs of the Library requiring Foundation support. ~~The members of this committee shall serve staggered three-year terms.~~

PUBLIC LIBRARY DEVELOPMENT COMMITTEE

The **Public Library Development Committee** shall

- (a) work with the Director of the Library Development and Networking Division to identify service patterns and public library trends;
- ~~(b) monitor federal and state funding;~~
- ~~(c) establish and maintain suitable criteria for state aid; evaluate and recommend action to the Board on grant of waivers to state aid requirements when appropriate evaluating proposals~~

Part 3 – By-Laws of the Library Board

- ~~submitted for federal funds and criteria for state funding;~~
- (~~d~~e) ~~support legislation for state aid to public libraries and identify same to the Legislative and Finance Committee;~~
- (~~e~~) ~~focus attention on geographic areas of the Commonwealth where public library services should be provided or improved;~~
- (~~f~~~~c~~d) work with local officials and citizen's groups in an effort to establish new libraries in communities across the Commonwealth, and advise said communities on fund raising and library funding;
- (~~g~~) ~~support needs for all new technology, including *Infopowering the Commonwealth* and *Find It Virginia*;~~
- (~~h~~) ~~regularly review, evaluate, and report to the Board the status of the systems for interlibrary cooperation and networking in the Commonwealth;~~
- (~~d~~e*i*) recommend to the Board those measures which are designed to promote cooperation with networking;
- (~~e~~*j*) recommend to the Library Board actions necessary to meet the requirements of Title 42.1 of the *Code of Virginia* for Networking; and
- (~~f~~*k*) monitor changes in technology which may have an impact on its duties.

THE LIBRARY OF VIRGINIA

ADDENDUM B

THE LIBRARY BOARD OFFICIAL POLICIES

**LIBRARY OF VIRGINIA RESOLUTION
REGARDING PUBLIC ACCESS TO THE INTERNET:
NOTICE TO PATRONS REGARDING OBSCENITY AND CHILD PORNOGRAPHY**

WHEREAS the possession and distribution of obscene materials (see *Code of Virginia*, Section 18.2-374 *et seq.*) and child pornography (see *Code of Virginia*, Section 18.2-374 *et seq.*) are both illegal in the Commonwealth of Virginia;

AND WHEREAS such illegal materials may be available on the Internet and may be accessed by patrons at public library terminals;

AND WHEREAS the *Code of Virginia*, Section 42.1-1(4) authorizes the Library of Virginia to furnish to Virginia's public libraries "assistance, advice and counsel as to the best means of establishing and administering such libraries and collections";

AND WHEREAS proper library administration requires that electronic access by library patrons to obscene materials and/or child pornography be restricted;

**LIBRARY OF VIRGINIA RESOLUTION
REGARDING ACCESS TO THE INTERNET IN PUBLIC LIBRARIES IN VIRGINIA;
PREVENTION OF HARM TO MINORS**

WHEREAS there is an increasing concern in the public library community that minors may be harmed by materials available through the Internet;

AND WHEREAS the public policy of The Commonwealth as stated in Section 18.2-390, *et seq.* of the *Code of Virginia* is to insulate minors from materials that may be harmful to them;

AND WHEREAS it is the policy of the Library of Virginia to preserve for all patrons the right to read, while at the same time advancing the family's right in each library community to determine, for itself, what information may be age-appropriate for minors;

AND WHEREAS most public libraries do currently or in the near future plan to furnish Internet access to adults and to minors alike;

AND WHEREAS the *Code of Virginia*, Section 42.1-1(4) authorizes the Library of Virginia to furnish to Virginia's public libraries "assistance, advice and counsel as to the best means of establishing and administering such libraries and collections";

AND WHEREAS the issue of electronic access to the Internet by minors strongly implicates issues of collection development and proper library administration;

AND WHEREAS the Library of Virginia Board is mindful that minors' access to electronic information is a controversial topic which implicates sensitive and important constitutional issues involving freedom of speech and fundamental parental prerogatives;

AND WHEREAS unfettered access by minors to the Internet may subject them to materials which are harmful to minors (juveniles) within the meaning of Section 18.2-390 *et seq.* of the *Code of Virginia*, and that preventing such exposure in public libraries serves a compelling state interest;

THEREFORE, BE IT RESOLVED that it is the policy of the Library of Virginia that each local and regional library board shall adopt acceptable use policies for Internet access which minimize harm to minors by providing either for (a) parental consent before minors are furnished unfettered access to the Internet or (b) other measures which the local or regional library board determines are appropriate to minimize harm to minors.

/S/ Nathan T. Yrle

Secretary to the Library Board

September 16, 1998

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LIBRARY OF VIRGINIA RESOLUTION
POLICY ON ELECTRONIC PARTICIPATION IN LIBRARY BOARD MEETINGS

(Updated June 28, 2021)

WHEREAS it is the policy of the Library Board that individual Library Board members may participate in meetings of the Library Board by electronic means as permitted by Virginia Code § 2.2-3708.2.

AND WHEREAS this policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

THEREFORE, BE IT RESOLVED ~~when ever an individual member wishes to participate from~~ a remote location pursuant to this policy, the law requires a quorum of the Library Board to be physically assembled at the primary or central meeting location, and there must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location. A member who is unable to attend the meeting due to a temporary or permanent disability or other medical condition; due to a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance; or another personal matter may participate in the meeting electronically by notifying the chair of the Library Board and the Office of the Librarian of Virginia on or before the day of the meeting.

BE IT ALSO RESOLVED that the Library Board must take action to approve or disapprove each such request for participation through electronic means to ensure compliance with this policy. The disapproval of any request must be recorded in the meeting minutes with specificity.

BE IT ALSO RESOLVED that for any approved requests the reason that the member is unable to attend the meeting and the remote location from which the member participates shall be recorded in the meeting minutes. If the reason for the electronic participation is due to a personal matter (not a temporary or permanent disability or other medical condition) the nature of the personal matter must be identified with specificity.

BE IT ALSO RESOLVED that such participation by a member due to a personal matter shall be limited to two meetings each calendar year.

/S/ Sandra G. Treadway
Secretary to the Library Board

July 1, 2021

* * * * *

Library of Virginia Patron of Letters Degree Proposed September 2022

Relevant Authority

§ 42.1 of the Code of Virginia declares the Library of Virginia to be an educational institution and an institution of learning. § 42.1-3.1 grants authority to the Library Board to confer the honorary degree of patron of letters on any person who has, in the Board's opinion, "made an outstanding contribution in the realm of history, or library or archival science."

Criteria

The Library of Virginia's Honorary Patron of Letters degree recognizes living individuals who have made significant contributions to the fields of history, library science (which the Board construes broadly to include the literary arts), or archival science. Individuals receiving the degree may have distinguished themselves through innovation and leadership, scholarship, creative activity, public service, institutional advancement, or philanthropy. Ideally, degree

Exclusions

Current members of the Library Board, the Library of Virginia Foundation Board, the Library of Virginia staff, and those who currently hold elected or appointed political office in Virginia are not eligible to receive an honorary Patron of Letters degree.

Revocability

The Library Board reserves the right to revoke the Patron of Letters degree if facts are discovered that negate the accomplishments cited as basis for awarding degree or if the Board becomes aware of documented evidence of criminal or unethical behavior on the part of the degree recipient that could harm the Library and its reputation.

DRAFT

THE LIBRARY BOARD

Standing Committees/Special Committees/Representatives 2022-2023

Executive Committee

C. Paul Brockwell Jr., *Chair*
Robert Aguirre, *Vice Chair*
Blythe Ann Scott, *Past Chair*

L. Preston Bryant, Jr.
Robert L. Canida II
Suzette Denslow

STANDING COMMITTEES

Archival, Collections and Records Management Services Committee

1. Robert L. Canida II, *Chair*
2. Peter E. Broadbent Jr., *Vice Chair*
3. Robert Aguirre
4. C. Paul Brockwell Jr.
5. Carol G. Finerty
6. Barbara Vines Little
7. Blythe Ann Scott
8. Leonard C. Tengco

John Metz, Kathy Jordan – *Staff Liaisons*

Public Library Development Committee

1. Marcy Sims, *Chair*
2. Lana Real, *Vice Chair*
3. Laura L.L. Blevins
4. L. Preston Bryant Jr.
5. Maya Castillo
6. Suzette Denslow
7. Shelley Viola Murphy

Nan Carmack – *Staff Liaison*

Education, Outreach, and Research Services Committee

1. Robert Aguirre, *Chair*
2. Robert L. Canida II, *Vice Chair*
3. Peter E. Broadbent Jr.
4. Carol G. Finerty
5. Barbara Vines Little
6. Shelley Viola Murphy
7. Lana Real
8. Marcy Sims

Gregg Kimball, Angela Flagg – *Staff Liaisons*

Legislative and Finance Committee

1. L. Preston Bryant Jr., *Chair*
2. Suzette Denslow, *Vice Chair*
3. Laura L.L. Blevins
4. C. Paul Brockwell Jr.
5. Maya Castillo
6. Blythe Ann Scott
7. Leonard C. Tengco

Daniel Hinderliter -- *Staff Liaison*

Library of Virginia Foundation Committee

1. C. Paul Brockwell Jr.
2. Suzette Denslow

By-Laws Committee

1. C. Paul Brockwell Jr., *Chair*
 2. L. Preston Bryant Jr.
 3. Leonard C. Tengco
-

Nominating Committee

1. Marcy Sims, *Chair*
2. Laura L.L. Blevins
3. L. Preston Bryant Jr.

4. Robert L. Canida II
5. Blythe Ann Scott

LIBRARY OF VIRGINIA | June–August 2022 Social Media Metrics

Facebook

The Library's Facebook page continues to show growth and engagement:

- 13,042 followers = 396 new followers since last report
- 8,344 page visits total is up 17.3% since last report
- 59.2K organic reach is down a bit (16%) from last report
- 8.6K organic engagement is down a bit (8.8%) from last report

Instagram

The Library's Instagram page continues to show growth and engagement:

- 4,354 followers = 176 new followers since last report
- 12,443 page reach total is up 78.4% since last report
- 12.4K organic reach is up 102.4% from last report
- 3.1K organic engagement is down slightly (2.9%) from last report

Twitter

The Library's Twitter page continues to show growth and engagement:

- 7,449 followers = 109 new followers since last report
- 72.8K impressions total = 14.5K higher than last report
- 820 likes = an average of 9 per day, the same as last report
- 2.4% engagement rate is down slightly from last report (2.5%)

LIBRARY OF VIRGINIA

Press Coverage | Mid-June through August 2022

The Library was featured in 55 news stories and mentioned in 38 news stories, including:

- 23 on the Lee Monument protest materials collection that came to the Library as part of a legal settlement
- 11 on the announcement of Can Can Café opening in the Library's lobby on Sept 19
- 7 on the announcements of People's Choice Award finalists and Literary Awards finalists
- 4 on the Strong Men & Women in Virginia History honorees and Student Creative Contest winners
- 4 on poet Rita Dove's Weinstein Author Series appearance
- 3 on author Beth Macy's Weinstein Author Series appearance

<https://www.wjz.com/news/local/2022/06/23/monument-protest-materials-related-to-lee-monument-protest-related-by/>

<https://www.wjz.com/news/local/2022/09/19/can-can-cafe-opening-in-the-library-lobby-10147669-wjz-abc-10-19-22-10147669.html>

<https://www.wjz.com/news/local/2022/09/19/2022-people-choice-award-winners-10147669-wjz-abc-10-19-22-10147669.html>

<https://www.wjz.com/news/local/2022/09/19/2022-people-choice-award-winners-10147669-wjz-abc-10-19-22-10147669.html>

<https://www.wjz.com/news/local/2022/09/19/2022-people-choice-award-winners-10147669-wjz-abc-10-19-22-10147669.html>

<https://www.wjz.com/news/local/2022/09/19/2022-people-choice-award-winners-10147669-wjz-abc-10-19-22-10147669.html>

The Commonwealth of Virginia
A Resolution of the Library Board

WHEREAS Mark Miller was appointed by Governor Terence R. McAuliffe in July 2017 to a five-year term on the Library Board; and

WHEREAS he served faithfully as a member of the Board during this period and provided the Board and Library staff with sound advice based on his experience serving on several local government boards in Loudoun County; and

WHEREAS during his tenure on the Library Board, he was an active member of the Education, Outreach, and Research Services Committee, the Legislative and Finance Committee, and the Public Library Development Committee, serving as that committee's chair from July 1, 2020 to June 30, 2022; and

WHEREAS he served with distinction for six years as chair of the Loudoun County Public Library Board, during which time he oversaw the opening of two new state-of-the-art libraries in the county system; and

WHEREAS he has been a strong advocate for public libraries across Virginia and has been recognized for his advocacy with the Virginia Library Association Trustee Award in 2016 and the American Library Association Trustee Citation in 2017; now therefore

BE IT RESOLVED by the Library Board on this 19th day of September 2022 that the Board recognize Mark Miller for his leadership and service; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Mark Miller as a token of the Board's appreciation of his service to the Library and to the Commonwealth of Virginia.

The Commonwealth of Virginia
A Resolution of the Library Board

WHEREAS Blythe Ann Scott was appointed to a five-year term on the Library Board in 2018 by Governor Ralph S. Northam; and

WHEREAS since that time she has been an active and enthusiastic member of the Board and has provided her Board colleagues and Library staff with excellent advice based on her experience within city government in Norfolk and her service on the boards of numerous other educational and cultural organizations in the Tidewater area; and

WHEREAS during her tenure she has served on the Library Board's Archival, Collections, and Records Management Services and the Legislative and Finance Committees and for the past two years on the Board's Executive Committee; and

WHEREAS she was elected vice chair of the Library Board by her peers in June 2020 and chair of the Board in June 2022, serving as chair from July 1, 2021 through June 30, 2022; and

WHEREAS as chair she provided guidance and leadership on a variety of important issues, reinvigorated the Library's space planning efforts, oversaw a smooth transition back from virtual to in-person meetings, and hosted a successful cultivation event for the Library of Virginia Foundation in her home; now therefore

BE IT RESOLVED by the Library Board on this 19th day of September 2022 that the Library Board recognize and thank Blythe Ann Scott for her steady and

Executive Summary

Library of Virginia Activities and Accomplishments

June – September 2022

The Library of Virginia continues to implement its strategic plan with initiatives that focus on collecting the new Virginia, dynamic digitization, civic leadership, the Library as a place, and the

Library beyond place. Below are highlights of our activities during the past quarter.

Collections Access and Management Services

We do not often report on the work of the Records Storage section at the State Records Center but this unit plays a vitally important role helping state agencies manage their non-permanent records. The Records Storage unit offers agencies a low cost option to store records securely during their designated retention period and provides confidential destruction of records that have reached the end of their life cycle, earning revenue that helps support the Records Center through these services. Records Storage Services is in the early stages of planning a large reduction of inventory with the Department of Social Services (DSS) in the next several months. The new DSS Properties and Facilities Manager discovered they have nearly 6,000 boxes of materials that should have been destroyed many years ago - some dating back to 1994. Due to the volume involved, this project will last a few months and bring in approximately \$14,000 in removal and destruction fees.

Collection Management Services was also able to fill two important vacancies in the past quarter. We hired Kimberly Wolfe as our first Visual Studies Metadata Specialist. She is working with Dale Neighbors and Jessica Burgess to develop processes and techniques for describing our digital photography collection for access through the online catalog. We were also able to fill the Registrar position that has been vacant since Meghan Townes left to pursue her Ph.D. at Boston University in August of 2020. Alicia Starliper joined the Visual Studies team at the beginning of September. She brings a wealth of knowledge and experience in working with several prominent institutions, most recently the Valentine. She joins us at a time when the responsibilities in managing the artwork on display in Capitol Square are increasing significantly.

We are very happy to announce that the Library of Virginia and the Virginia Newspaper Project have received a grant award to allow the Library's continued participation in the National Digital Newspaper Program (NDNP) funded by the National Endowment for the Humanities. The grant period runs from August 2022 to August 2024, and it represents an unprecedented seventh award to Virginia as part of the NDNP. More good news: West Virginia University (WVU) was granted a fifth consecutive award (also unprecedented). The Library serves as the technical processing center for the WVU project. The WVU project also runs from 2022 to 2024. Our work with WVU has turned out to be a successful and rewarding partnership.

Government Records Services

State Records archivists continue working on the backlog of paper records from the McDonnell (nearly complete) and McAuliffe (just started) administrations. In addition, Alan Arellano has been working hard to develop workflows to assist in the processing of non-email electronic records for the past 5 administrations. We have always focused on the email records, which are much more robust in content. Alan has taken on this challenge with great gusto, and we are looking forward to making these records publicly available. Because the processing of this content will be less rigorous than the emails, we will make the materials available on site to researchers rather than making them available online. It is a big step in the right direction, as this is an extremely messy and voluminous portion of the electronic records received.

Chad Owen, Roger Christman, and Kathy Jordan met with the First Lady's Chief of Staff, Colleen Messick; Susan Gerber, Director of Constituent Services; Denise Burch, Executive Assistant to the Counsel; and several members of the First Lady's staff to discuss record keeping. All involved were very grateful for the advice and guidance given and are very eager to ensure the First Lady's legacy in the history of the commonwealth through sound and effective record-keeping practices. Chad and Roger will be hosting a more in-depth training for Constituent Services later in September, and we are hoping to work with Denise to facilitate broader training for the Governor's cabinet and other offices in the near future.

The Circuit Court Records Preservation (CCRP) program consulting staff continued visits to localities in anticipation of the next CCRP grant cycle, which began in early September. Clerks can submit grant applications this fall for item conservation and digitization, as well as infrastructure upgrades such as shelving or HVAC systems. Grant applications are due November 15, and we hope to award approximately \$4 million in grants in early December. We continue to receive high praise for Eddie Woodward and Tracy Harter for their consultation work with the clerks; they have helped us build close relationships with this very important community and have helped us grow the impact of the grants program across the commonwealth.

We are very excited that the General Assembly passed a budget that included the state funds to pay for the Virginia Untold project manager position. Lydia Neuroth will remain on federal grant funds (NHPRC) through May 2023, at which point she will transition to permanent funding, allowing the Library to grow this program even more. We have had much interest in the project in recent months; Greg Crawford, Local Records Program Manager, presented at the annual clerks' convention on Saturday, August 27th, and shared information about the Virginia Untold project to save and index Free Black ancestors buried at FFA and in the localities. A Remembrance

Library Development and Networking

The LDND team continues to manage the ARPA sub-grants across the Commonwealth and engage in our “usual” duties.

Sue La Paro attended the Summer Literacy Institute at Longwood University to further her professional development. She and Henrico Co collaborator, Rick Samuelson, completed the last of the Re-Imaging School Readiness training for 45 of Virginia’s librarians serving the children’s population. She also represented Virginia at the Collaborative Summer Reading Program annual meeting where work was done on Rules of Use and choosing themes for future years. Sue begins work with Ed and Outreach to identify learning opportunities to youth during the 2023 LVA On the Road program as well as within the institution. Sue will have a busy schedule of presenting at conferences this fall, with proposals accepted at VLA, VAASL and Head Start state conferences.

Reagen Thalacker has similarly been busy providing professional development opportunities for Directors, Trustees, Friends and Foundations, hosting 3 live webinars in partnership with the Center for Non Profit Excellence and United for Libraries. Reagen completed the first round of collection development for library staff to be held at LVA for interlibrary loan for borrowing by Virginia library staff, in collaboration with LVA’s Collection Development Team. Reagen serves as the public library liaison to the *UnCommonwealth* blog for LVA and facilitated three public library spotlights in this role. Internally, Reagen hosted the LVA Forum for staff, organizing and implementing these topics. To further underscore her commitment to collaboration, Reagen took on the role of contract monitor for an additional ARPA region group to assist a colleague whose work hours became limited after an injury.

Cindy Church hired a consultant to support promotion and organization of our Niche Academy, resulting in a 55 percent increase in usage in just three months. Further, she continues to connect library staff with high quality professional development, including a special series this September focusing on employee resilience and skills during these difficult times. Cindy continues to serve Virginia and its libraries as eRate liaison, serving on the ALA task force and ensuring compliance for PIA reviews. She remains a critical link between libraries, the state and the federal grant program in this respect. A training on eRate will be held specifically for Virginia this month.

Barry Trott has provided significant trainings this summer, featuring our Find It Virginia products as well as Library of Virginia assets, all with the theme of “Get the Most Out of...” In addition to this focus for public libraries, Barry presented to LVA staff on FIVA resources and digital accessibility. Barry has created partnerships with Blue Star Families to better serve Virginia’s military and with the Southeast Rural Community Assistance Program (SERCAP) in deploying our Entrepreneurial Learning Initiative as a requirement in their grants to small businesses program. Other collaborations in the works include those with the Virginia Department of Medical Services (DMAS) and Virginia Humanities. Internally, Barry is working

on setting up subscriber lists and internal templates so that LDND information may be more professionally presented to its audiences. Barry serves the profession at large as chair of the RUSA Publications Taskforce and the LibLearnX Program Selection Committee, and chaired the Dartmouth Medal award committee. Barry has several presentations coming up statewide at

VLA and VAASL.

Barry oversaw the implementation of Magster, a digital magazine borrowing platform to replace Overdrive, working with the parent company and public libraries to prepare for the October 1 launch. Similarly, Barry is completing the Transparent Languages (replacing Rocket Languages) implementation and continues work to ensure that all libraries have up to date links, IP addresses and authentication protocols. Barry is working with pilot libraries (Rockbridge Regional, Handlev Regional and Richmond Public) in implementing Career Online High Schools, an

online high school degree and career credential opportunity. These localities were selected with Department of Labor data showing a high rate of non-high school degreed adults. Finally, Barry created a FIVA certificate pathway for school and public libraries to incentivize database fluency. This will be launched later this fall.

Caroline and Eastern Shore libraries were moved to the new format and preparing Heritage to make the move as well. Barry directly reworked the digital resource pages for Pearisburg, Madison, and Halifax sites. Barry consulted with Lynchburg and Wythe-Grayson for training and authentication issues. Barry made significant updates to the Deaf Culture Digital Library, overseeing the work of our summer intern on this project, as well as consulting with Deaf historian, Kat Brockway.

The Evergreen project is in a stable maintenance phase.

Kim Armentrout continues to do an excellent job of managing our state data and communications with the libraries. Innovations include exploring the use of Tableau for data analysis and reporting. Kim continues to work with WhoFi to manage the wifi session data from member libraries. Kim will be presenting library data via poster session at the annual VLA state conference. Notably, Kim has stepped into the role of alternate LSTA Coordinator and organizes communications with the IMLS on funding requests, ARPA grant communications, while still overseeing seeing Region 1 ARPA grants. While Kim's role is in the background, Virginia's public libraries and the Library of Virginia rely on her attention to detail and thoroughness in managing funding and data.

In addition to the usual administrative activities, Nan Carmack collaborated on a DEI initiative focused on the Deaf Community. Working with historian, Kat Brockway, Nan worked with other LVA staff to produce and execute Brockway's work as an exhibition and booklet about the Lantz Mill Deaf Community, which was opened with a lecture by Brockway in Shenandoah Co. on September 8th. Further, a library staff focused continuing education challenge was launched on September 1st to promote best practices for serving Deaf patrons. Nan has been collaborating with the 2023 committee on the LVA On the Road project and 2023 First Friday planning. In other efforts, Nan oversaw the work of the summer intern; coordinated the distribution of books to libraries for community outreach; and continues to formulate possible collaborations and partnerships related to workforce development. Nan also wrote the LSTA Five Year Plan for the agency, in concert with project owners throughout the agency. Nan provided direct training to the Central Rappahannock Library board, the Samuels Library Board, and the Essex Library Board.

Public Services and Outreach

This past summer the Library of Virginia welcomed four teacher fellows to spend part of the summer researching and writing about local stories and histories that have typically been hidden or neglected from mainstream narratives. Kathryn Parkhurst, Pamela Plais, Josh Schaller, and Karen Wallace serve as the 2022 Anne and Ryland Brown Teacher Research Fellows, and their research and findings not only will add to the rich history of Virginia but will also enrich our understanding of how local stories fit into our national history. The goal of the fellowship program is to enhance knowledge and training in history and social science instruction in the commonwealth of Virginia by providing educators with an opportunity for in-depth study and the development of teaching materials in collaboration with members of the Library of Virginia's professional staff. Over the course of the summer, Brown Fellows work with Library of Virginia staff members to pursue research, produce educational materials based on their findings to be added to the online primary resource collection [Document Bank of Virginia](#), and present their

[2022 Anne and Ryland Brown Teacher Research Fellowship](#)

2022

2022

2022

Approved Library Board Meeting Dates 2022 - 2023

Monday, September 19, 2022

8:30 am – 12:00 pm

Thursday, November 10, 2022

(Joint retreat with Foundation Board, 12:30-4:00 pm)

Monday, January 23, 2023

8:30 am – 12:00 pm

Monday, April 17, 2023

8:30 am – 12:00 pm

Monday, June 26, 2023

(Annual Meeting and Lunch)

8:30 am – 12:00 pm

THE LIBRARY BOARD • July 1, 2022 – June 30, 2023



I. Brockwell Jr.,

1810 Broadway Street, Box 980234
Virginia 23223

ibrockwell@comcast.net
4-5589

ending June 30, 2022.
g Himself; Seat 2



Dr. Robert L. Canida II*

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5-year term ending June 30, 2025.
Succeeding Kathy Johnson Bowles; Seat 11
*use both email addresses



Shelley Viola Murphy

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Cell: 434-806-7433 June 30, 2026.
5-year term ending f; Seat 14
Succeeding Hersel

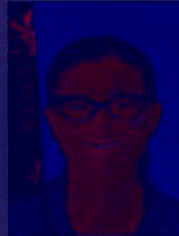


D. Aguirre, Vice-

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ending June 30, 2023.
g Christopher G. Oprison; Seat



Maya Castillo

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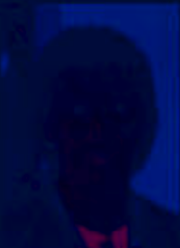
5-year term ending June 30, 2024.
Succeeding Jon Bowerbank; Seat 9



Lana Real

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June 30, 2025.
5-year term ending Mark E. Emblidge;
Succeeding Dr. K
Seat 10



L. L. Blevins

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ending June 30, 2024.
M. David Skiles; Seat 7



Suzette Denslow

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5-year term ending June 30, 2026
Succeeding Mohammed Esslami; Seat 13



**Blythe Ann Scott, Past
Chair**

ue
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June 30, 2023.
5-year term ending Hampton; Seat 6
Succeeding Carol



J. Broadbent Jr.

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ending June 30, 2027.
R. Chambliss Light Jr.; Seat 1



Carol G. Finerty

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5-year term ending June 30, 2027.
Succeeding Mark Miller; Seat 3



Marcy Sims

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Home: 757-425-172
Cell: 757-773-79 June 30, 2023.
5-year term ending f; Seat 4
Succeeding Hersel



Jon Bryant Jr.

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ending June 30, 2026.

l himself; Seat 15



Barbara Vines Little

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5-year term ending June 30, 2025.
Succeeding Herself; Seat 12



Leonard C. Tengco*

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Cell: 757-647-198 June 30, 2024.
5-year term ending Fabral; Seat 8
Succeeding Kristin
resses
*use both email ad

Executive Management Team & Key Contacts



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Vacant
State Archivist

Vacant
Collection Management Services
Director

Vacant
Counsel – Office of the Attorney
General